

Student Fee Advisory Committee

April 8, 2022
Meeting Minutes

Present: Andrew Hallak, Sarah Alkhatib, Jun Jang, Johnathan Li, Kasey Ning, Taeoni Norgaar, Nisha Sandhu, “Angel” Hsiao-Yun, Lee Bardwell

Absent: Anganette Cisneros, Chico Hill, Elianna Elaine Martinez, Wiley Wilson, Jeff Ludwig, Adeli Duron

Staff: Karen Mizumoto

1. Meeting called to order.
2. Motion to approve the agenda. No objections. Agenda approved.
3. Motion to approve the minutes from the 3/4/2022 meeting. No objections. Minutes approved.
4. Overview of budget request deliberation process
 - a. All applications and the summary spreadsheet are in DropBox
 - b. Andrew provided a summary of the proposed (subject to change) agenda for the spring quarter:
 - i. 4/8/22 – 4/22/22: Individual reviews and preliminary rankings of budget requests.
 - ii. 4/22/22 meeting: Committee meeting to begin rankings and deliberations.
 - iii. 4/29/22 meeting: Continue deliberations and rankings.
 - iv. 5/13/22 meeting: Finalize rankings.
 - v. No comments on the timeline.
 - c. Karen included the UC guidelines for implementing the Student Services Fee portion of the UC student tuition and fee policy in DropBox for reference as to what types of services and activities should be funded with SSF funds.
 - d. Andrew has created Google Doc of the summary spreadsheet and will send a link shortly.
 - e. The requests should be ranked from 1 to 14.
 - f. All members should participate in the deliberations and ranking of requests.
 - g. Final recommendations will be voted on by the student voting members of the committee.
 - h. Things to keep in mind while reviewing requests:
 - i. If a request can be partially funded
 - ii. Temporary or permanent funding requests
 - iii. If a request is true to the values of the committee including the points included in the request guidelines and what committee members would like to represent.

- i. The committee should review the budget requests and input individual rankings directly into the Google Doc prior to the 4/22/22 meeting.
 - j. 14 requests include:
 - i. 10 from Student Affairs
 - ii. 1 from Student Success Initiatives
 - iii. 1 from campus-wide Peer Academic Advising
 - iv. 1 from Graduate Division
 - v. 1 from the Mathematical, Computational, and Systems Biology Gateway (MCSB) Program housed in the School of Biological Sciences
 - k. The total requests were approximately \$600k. The committee can provide \$250k in recommendations. Karen noted that there will be approximately \$19k (the exact amount will be verified) in additional funds from the 2020-21 SFAC budget process that were provided in temporary funds last year.
5. CMSF guidelines to be included with 2022-23 call for CMSF proposals
 - a. Andrew will draft guidelines for future CMSF proposals that the committee would like submissions to address (e.g., survey all students enrolled in the course).
 - b. Committee should forward suggestions to Andrew to include in the guidelines.
6. No further business.
7. Meeting adjourned.