

## Student Fee Advisory Committee

November 19, 2021

Meeting Minutes

Present: Andrew Hallak, Sarah Alkhatib, Lee Bardwell, Anganette Cisneros, Adeli Duron, Chico Hill, Jun Jang, Johnathan Li, Elianna Elaine Martinez, Kasey Ning, Nisha Sandhu, “Angel” Hsiao-Yun Tsui,

Absent: Jeff Ludwig, Taeoni Norgaar, Wiley Wilson

Staff: Katherine Warnke-Carpenter, Karen Mizumoto, Katherine Gallardo

1. Meeting called to order.
2. Motion to approve the agenda. No objections. Agenda approved.
3. Motion to approve the minutes from the 11/12/2021 meeting. No objections. Minutes approved.
4. Welcomed and Introduced Assistant Vice Chancellor Katherine Gallardo who provided the annual budget review and background of the UCI budget.
  - a. Reviewed the importance of the committee’s work and thank you for service to campus. You are UCI employees since we pay a stipend every quarter and may require training. Provided tips from student services. When doing the safety self-assessment, students can generally select the responsibilities are not-applicable to this SFAC role. Cyber Security and Sexual Harassment Prevention Training are valuable, so please do them.
  - b. There is little deviation from committee recommendations, so know they are valued.
  - c. UC is starting to implement cohort-based tuition.
  - d. Looking for ways to improve student services overall.
  - e. UCI Enterprise is \$3.75B.
    - i. 1/3 is Campus
    - ii. 1/3 is School of Medicine (College of Health Sciences), and
    - iii. 1/3 is the Teaching Hospital.
    - iv. Core & Unrestricted campus support sources for FY is \$908M.
    - v. SSF is \$51.5M or 6%.
    - vi. 13% of SSF Fund (\$56.4M projected for FY21-22) goes towards Athletics. That is a historical number. That is the only one that does not increase.
    - vii. Working on maximizing investment opportunities.
  - f. Undergraduate enrollment is no longer growing and is why student fees are now trending flat. 2017 and 2018 had higher than anticipated enrollment.

- g. The Student Fee Advisory Committee (SFAC) may recommend up to \$250K in base resources, and SFAC will have the same this year Provost Stern has indicated. There was approximately \$19K in temporary only last year, so there is \$269K this year. Need to keep in mind support for permanent salary increases and ability to cover. The campus does have reserves to use for some.
  - h. Rules behind the student service fee have changed over the years.
    - i. 15% of historical goes to Athletics but new no longer goes to Athletics.
    - ii. About 20% is out in Academic Units.
    - iii. The bulk is in Student Affairs.
    - iv. 1/3 is set aside for return to aid (RTA), and
    - v. Some is allocated for student mental health by policy.
  - i. Base resources means it goes in perpetuity. Keep that in mind. This can act as a multiplier. Encouraged to consider making some temporary if the group is unsure an activity should have ongoing support; temporary allocation can serve as a pilot. Using last year's decisions as an example with \$19K allocated temporary, that means SFAC would have \$269K to allocate this year. Especially important due to COVID situation.
  - j. Course material fees.
    - i. Must be clearly documented what the underlying detail is. Must provide cost-basis. (materials quotes, etc.) Must have solid justifications.
    - ii. Must go past the Provost and then Chancellor to get final approval.
    - iii. Proposals are due this month (DEC 2021) and will be available to SFAC next year.
    - iv. The requests may be for brand new fees or changes. SFAC reviews both.
    - v. ETech fee is a form of course material fee.
  - k. Student referenda fees are also covered by SFAC.
    - i. They can only be established with a positive vote.
    - ii. These are only covered by base state-supported graduate students.
    - iii. These are not applicable to self-supporting and professional programs that may have more on top.
  - l. A committee member asked for a copy of AVC Gallardo budget presentation
5. Back to review of revised call attachments:
- a. Questionnaire of operating report – no revisions.
  - b. Questionnaire of budget call. Insert table only to clean up.
  - c. KM to send KWC distribution list and will be sent out next week (11/22/2021-11/24/2021).

- d. Policy in the e-mail/document should be hyperlinked to correct location for easy reference. This is question 4 on the Operating questionnaire. Hyperlink was added to the SSF policy.
  - e. Voting to approve e-mails and documents as revised to send out the call. All in favor. Motion approved.
  - f. Reviewed five pillars: committee approved as currently stated. Motion approved.
  - g. Shared spreadsheet, large volume of submissions will split into sub-groups. Access to last year's rankings are available in the SFAC drop box. Motion approved.
6. This is last meeting this quarter.
7. Next quarter (winter) meetings remain 2-4pm on Fridays, and SFAC will be meeting regularly.
8. Reminder to make sure everybody is on-boarded through the payroll system to ensure stipend is paid to you.
9. Tentative Date: January 21, 2022 SFAC Forum 2:30-3:30pm during regular meeting time. Meeting will start at 2pm for the committee. No obligation for committee members to attend the Forum but encouraged to do so. Might be first meeting, though starting earlier is helpful if there are student fee referenda that need to be reviewed.
10. No further questions.
11. Meeting adjourned.