

Student Fee Advisory Committee

February 15, 2019

Meeting Minutes

Present: Auzzsa Eaton, Connor Strobel, Teresa Gaspar, Annie Le, Gabrielle Escobedo, Taariq Elmahadi, Amy Shine (proxy for Michelle Chan), Alan Calderon. (proxy for Dashay Richmond), Marcelle Hayashida, Judy Zhu

Absent: Michelle Chan, Dashay Richmond, Bryan Vo, Sanjanaa Ellur

Staff: Karen Mizumoto, Laura Curran

1. Meeting called to order.
2. Minutes from 2/8/19 meeting were approved with the following changes:
 - a. 3a.i.1. Auzzsa stated that for CARE programs, funding from UCOP for CARE in year 3 should be changed to 30%-50%, (from 30%-45%).
 - b. 3.a.i.4. Request for funding should be restated to show that UCOP asked for input about need for funding, rather than a request for funding.
 - c. 3.a.v. CSF will lead the effort to revise Student Services Fee (SSF) reports and templates. The chairs of each campus student fee committee will work with staff to committees on drafts and CSF will share templates with Eric Heng and Cain Diaz.
 - d. 4.c.ii DR280A correction: vote to table recommendation was 10 Yes, 0 No, 1 Abstain.
3. Amy will act as proxy for Michelle and for Connor for the remainder of the meeting.
4. Course Materials & Services Fee (CMSF) Proposals
 - a. **Drama DR280A** - Discussion of \$40 optional CMSF for sewing machine parts replacement.
 - i. Additional information needed from Drama. Karen will send an email to Drama with the following questions
 1. On average how often do parts/supplies get lost, or broken?
 2. How many are purchased in a given year?
 3. If a large item breaks, are all students charged to replace it?
 - ii. Textbook fees: The Drama DR280A course has no textbook fees.
 - iii. Vote to table: 5 yes, 0 no, 4 abstain.
 - b. OVPTL is requesting a fee increase from \$10 to \$12, to cover an increase of the Strength Quest License Fee from \$9.99 to \$11.99 used in **University Studies 1**.
 - i. Discussion:
 1. It can be a useful tool to assess and also reassess strengths.
 2. It would be helpful in the future to have student survey results rather than course evaluations which includes feedback on a lot of other aspects of the course.
 - ii. Vote to recommend approval of fee increase: 9 yes, 0 no, 0 abstain.

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- c. **Bio Sci E120 (Marine Biology)** \$1 Fee increase requested to cover a price increase of Aquarium of the Pacific entrance fee from \$7.50 to \$8.50 per student.
 - i. Discussion:
 - 1. Lack of updated student feedback. Suggest the faculty conduct a survey with personalized student survey responses.
 - 2. Amy expressed concerns that the assignment is not complete enough; needs to be more rigorous for 5% of overall grade. Learning outcomes are not clearly stated, especially for an upper division Marine Biology class.
 - ii. Vote to recommend approval of increase fee to \$8.50: 0 yes, 6 no, 3 abstain.
 - d. **Art 20A/Art 20B:** Proposal for a new \$30 fee to support hiring of live models, and supplies for Basic Drawing I & II classes.
 - i. Discussion:
 - 1. Supported by most students. Recognized importance of having live models and not having to purchase art supplies out of pocket.
 - ii. Vote to recommend approval of new fee: 9 yes, 0 no, 0 abstain.
5. Other Business
- a. Announcement: Auzzsa will meet with Brice Kikuchi on February 28, 2019. Will update at following meeting.
 - b. Auzzsa may not be at the 2/22/19 meeting; Taariq will lead the meeting if this is the case.
 - c. Amy will not be at March 1, due to academic obligations.
6. Meeting adjourned.