

# Student Fee Advisory Committee

January 11, 2019

Meeting Minutes

Present: Auzzsa Eaton, Connor Strobel, Bryan Vo (proxy for Travis Abshire), Amy Shine, Judy Zhu, Marcelle Hayashida, Sanjanaa Ellur, Teresa Gaspar, Annie Le, Dashay Richmond.

Absent: Gabrielle Escobedo, Michelle Chan (excused), Taariq Elmahadi (excused)

Staff: Karen Mizumoto

1. Meeting called to order.
2. SFAC Guidelines Review & Revision
  - a. The committee reviewed and proposed the following revisions to the SFAC guidelines:
    - i. Move student composition to 2.1.1. and faculty composition to 2.1.2.
    - ii. Add “non-voting” designation to faculty and staff representatives.
    - iii. Add “academic” before each reference to “year.”
    - iv. Specify under 2.1.1. that undergraduate appointments need to be made by week nine of the spring quarter before the new committee term begins.
    - v. Remove “half” from the last sentence of 3.3.6.1. regarding weighted voting by one-time proxies.
    - vi. Under 3.3.6.2.1. language for appointment of longer-term proxies, specify the chair must be provided a brief summary of the proxies’ qualifications and the length of the proxies’ appointments.
    - vii. Add 3.7.2. stating a speakers list will be added when necessary and when agreed upon by a simple majority vote.
    - viii. Remove “Seniors or other graduating....” From the second sentence of paragraph five in 2.1.1.
    - ix. In 3.3.4. remove “the” before “campus media” and add “as deemed appropriate” at the end of the sentence.
3. SFAC Forum Update
  - a. The two forums will take place on Wednesday, January 16, 2019 from 2:00 pm to 4:00 pm in the Student Center, Doheny Beach A, and on Friday, January 18, 2019 from 1:00 pm to 3:00 pm in the Senate conference room in 383 Aldrich Hall.
  - b. The forums will take the place of the regular weekly meeting on January 18<sup>th</sup>. Auzzsa requests that all committee members attend at least one of the forums and she will send out a Doodle poll by Monday, January 14<sup>th</sup> for everyone to respond.
  - c. Auzzsa will send out a draft of the Power Point presentation she will be giving and would like comments by Monday, January 14<sup>th</sup>.

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- d. So far, there are four confirmed units attending on January 16<sup>th</sup> and about 20-25 for January 18<sup>th</sup> (the number of academic advisors may vary).
  - e. Refreshments will be provided.
4. ETIAC (eTech fee committee) Update
- a. The handouts for the last fall quarter ETIAC meeting have been added to Drop Box.
  - b. If the committee has any concerns, email Taariq, Auzzsa or Karen by 5:00 pm on Friday, February 8, 2019.
5. Meeting adjourned.