

# Student Fee Advisory Committee

June 1, 2018

## Meeting Minutes

Present: Auzzsa Eaton, Connor Strobel, Edgar Dormitorio, Javier Solis (proxy for Shrona Davis), Judy Zhu, Rivka Jones (proxy for Lydia Natoolo), Michael McCarthy, Taariq Elmahadi, Travis Abshire, Brennan Gonerig, Deon West, Martín Jacinto, Michelle Chan

Absent: Shrona Davis, Lydia Natoolo, Gabrielle Escobedo

Staff: Karen Mizumoto

1. Meeting called to order.
2. May 25, 2018 Meeting Minutes Approved.
3. Committee Group Review and Deliberation of 2017-18 SSF Supplemental Funding Proposals.
  - a. The committee discussed moving the Global Sustainability Resource Center request for the 1.0 FTE director's position down to non-essential recommendations.
    - i. This request could be considered essential due to the campus's goal of reaching carbon neutrality and the need to reduce footprint for Housing. The carbon neutrality issue may be related to the Medical Center rather than Housing.
    - ii. There are long-term global sustainability issues, but except for funding for fellowships, the GSRC doesn't have as much of a direct impact to students and does not have same urgency as other centers (Latinx, W-Hub, Dreamers, etc.).
    - iii. The committee will be presenting a recommendation for essential services to the Provost related underrepresented students, vital services needed, etc., Global Sustainability doesn't necessary fall into this category.
    - iv. The committee voted (Yes = 8; No = 1; Abstain = 1) to classify the Global Sustainability request as non-essential and to include this request in the recommended funding from incremental SFAC funds rather than in the recommendation that essential services should be funded by Student Affairs/campus administration.
  - b. The committee discussed strategy for recommending funding for requests from SFAC funds versus funding by Student Affairs/campus outside of the SFAC process.
    - i. Some concern was expressed that by taking an "all or nothing" approach to funding essential services requests, this may risk essential services not getting any funding. Should some essential requests be recommended by SFAC as well as some non-essential requests?
    - ii. The committee felt it needs to make a statement on funding for essential services; not recommending essential services funding from the SFAC

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allocation would not be a gamble and the committee won't have "blood on its hands."

- c. The committee discussed what to include in the definition of "essential services."
    - i. The definition should include services supporting the basic needs of student life on campus and services that are critical to student success; services supporting specific minority, marginalized and at-risk communities and identity groups; services providing necessary health needs; and funding the professional/leadership staff necessary to implement services and programming for these student groups.
    - ii. The principles of providing essential services should include: addressing the needs of underserved, at-risks, marginalized groups; empowering students; providing support to students to help them be successful beyond basic survival.
    - iii. The committee needs to tease out why these requests are critical and essential.
  - d. Departments need to communicate better within their organizations so they know what funding requests are being made to SFAC and through other budget processes.
  - e. The committee discussed additional non-essential funding recommendations.
    - i. After moving the GSRC request for a director to "non-essential services" there was approximately \$45,541 in remaining funds for additional recommendations.
    - ii. The committee voted to add the following to the non-essential recommendations:
    - iii. \$3,000 in one-time funds for replacing 15- year old KUCI Emergency Alert System (Y=6; N=2; A=1).
    - iv. \$33,000 in permanent funds for 0.5 FTE Assistant Graduate Counselor for the Graduate Division (Y=8; N=0; A=1).
    - v. \$3,301 in permanent funds for SOAR supplemental salary support for Dreamer Coordinator (Y=6; N=0; A=3).
    - vi. \$3,800 in permanent funds for program materials for Graduate Division (Y=4; N=1; A=4).
    - vii. \$1,440 in one-time funds for three-year Website Alive subscription for Physical Sciences (Y=5; N=3; A=1).
    - viii. \$1,000 in permanent funds for nutrition programming for the Center for Student Wellness and Health Promotion (Y=9; N=0; A=0).
4. Draft 2017-18 Annual Report
- a. The committee reviewed a draft of the 2017-18 annual report to the Provost.
  - b. Karen requested the committee add language to the yellow-highlighted areas of the "essential services" sections to express why specific requests are essential. Most of the requests have the added language based on discussions from the 5/25/18 meeting.
  - c. Language was added for the SOAR Basic Needs Hub director request that the director is crucial for overseeing overall operations and providing stable

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institutionalized leadership on issues of basic needs for food insecurity and housing insecurity; raising profile of the Basic Needs Hub on the campus; providing ongoing awareness of the needs of this population; strategic planning.

- d. Similar language will be needed for the Student Success Initiatives' request for a coordinator for at-risk former foster youth and for CARE advocates.
  - e. The committee felt it needs to take stance about essential funding; this should be included in the annual report.
  - f. Possible additional recommendations:
    - i. Targeted support for graduate students
    - ii. Consider recommendation on reviewing committee compensation
      1. Request review of the SFAC stipend level so the amount is on par with the stipends for other UC student fee committees (the UCI SFAC stipends are equal to the academic year Student Services Fee level, both in the quarterly and annual amounts). UCI is in the bottom third of stipend levels for all UC student fee committees.
      2. Auzzsa will provide the information included in the UC student fee committees' best practices document and will draft the language for the request to include as an attachment to the 2017-18 annual report.
  - g. Auzzsa requested the committee review Conner's draft attachment regarding the committee's statement on essential services.
  - h. The final version of the annual report will be distributed prior to next Friday's meeting. The final version of the report will be reviewed and voted on at next Friday's meeting.
5. Review of SFAC Guidelines
- a. The committee identified sections of the SFAC guidelines they propose should be updated.
    - i. Subsections 2.1.1. and 2.1.3. Add language to clarify to roles of Academic Senate, Student Affairs and Academic Affairs representatives on the committee.
    - ii. Subsection 2.1.2. Change ASUCI "Executive Vice President" to "External Vice President."
    - iii. Subsection 2.1.4. Update language to include "Two Budget Office Staff shall serve as non-voting, ex-officio members....."
    - iv. Section 2.3. - Subsection 2.3.5. Consider revising language regarding absences and add language regarding what can be considered excused absences. (Consider language that is similar to language for other ASUCI boards).
    - v. Section 2.1. Clarify ASUCI and AGS have their own internal criteria for selecting their "slate of candidates" submitted for consideration for appointment to the committee. Expand the language on criteria the

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campus would like to be used when appointing nominees for SFAC membership.

- b. Karen will send out a draft of possible changes to the guidelines.
  - c. If final proposed changes are not adopted, the committee can recommend next year's committee review the proposed changes.
6. Vote for 2018-19 SFAC Chair
- a. Vote for chair for the 2018-19 SFAC will be deferred until fall 2018 when the reappointed and new SFAC members gone through the nomination and appointment processes.
7. New Business: CSF summer meeting.
- a. There will be a conference call on Sunday, 6/3, to finalize date and location for the CSF summer meeting.
  - b. All returning student members who will begin serving the second year of their first two-year renewable term in 2018-19 and ASUCI and AGS ex-officios may attend the meeting.
8. Meeting adjourned.