

Student Fee Advisory Committee

February 10, 2017

Meeting Minutes

Present: Brennan Gonerig, Edgar Dormitorio, Kajal Bains, Kim Sadler Matthew Tsai, Michael McCarthy, Michelle Chan, Rafael Carrazco, Robert Dang, Tracy La, Will Devanny
Staff: Karen Mizumoto, Lisa Grigaitis

Absent: Auzzsa Eaton, Judy Zhu, Meigan Thompson (excused)

Guests: John Medina, Eric Wise and Jennifer Pastor

1. February 3, 2017 Meeting Minutes Approved.
2. Discussion with CTSA Representatives Regarding Their CMSF Proposals (*John Medina, Eric Wise and Jennifer Pastor*)
 - Surveys were completed at the beginning of this year.
 - Revamping sculpture courses, so materials requirements are new
 - Modest compared to other campus
 - All of the machines use consumable materials. Most are pieces for the machinery, so students don't see a lot of the actual supplies. For beginning course, set budget with the minimum amount for the core basic/bare essentials for the student to be able to complete required course projects with the least amount possible supplies. For advanced course, the materials don't change, the craft just gets better. Students could get by without buying additional materials, but many choose to buy additional to get more training. Typically, the operating budget was covering the amount of the materials.
 - They have not been able to consistently provide the supplies to the students, as the budget has not been there in the past, so they are trying to work on providing wood, hemp, metal, plaster.
 - Shop maintenance- supervision is usually for wood shop OR metal shop. 3 areas to shop that need to be supervised because of the machinery and they don't always have supervisor at all three. Trying to balance safety issues/requirements with accessibility.
3. Continued Review of Course Materials and Services Fee (CMSF) Proposals
 - CTSA Committee deliberation:
 - Art 100- good response regarding the amount of students that completed the survey. Responses to the increase were overwhelmingly positive.
 - Art 40, 151, 51, 156- the fee increase supports the arts plan to improve their program going forward, but the survey responses reflect the problems that were occurring before implementing a lot of the planned changes.
 - The committee appreciated the CTSA reps coming in to answer questions and share additional information about their program and the courses in which they are requesting CMF increases. It appears that they are being thoughtful about fees and how to increase accessibility of materials and studio space to students. There are no objections from committee with supporting the proposed fee increases.

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- Engineering (EngrMAE 151):
 - Only three graduating students responded originally, so Engineering had the current students enrolled during the winter quarter take another survey; 135 out of 274 students responded. 64% would agree with fee increase.
 - CMSF covers the cost of basic “kit,” plus a budget for the students to purchase additional supplies and materials to enhance their projects according to their groups’ design specifications.
 - \$6 increase from current fee of \$29.
 - 1 TA per 100 students. This professor has about 300 students- it is unusual that he would do a project like this with so many students. He has a reputation for being an exceptional teacher.
 - No objections from committee with supporting this increase

4. Meeting adjourned.