

Student Fee Advisory Committee

October 14, 2016

Meeting Minutes

Present: Matthew Tsai, Kajal Bains, Michelle Chan, Taylor Chanes, Robert Dang, Will Devanny, Edgar Dormitorio, Auzzsa Eaton, Brennan Gonerig, Tracy La, Kim Sadler, Judy Zhu

Absent: Michael McCarthy, Chance Pardon

Staff: Karen Mizumoto, Lisa Grigaitis

Guest: Martha Graciano

1. SFAC Orientation
 - a. Presentations given by Matt Tsai, SFAC Chair, and Martha Graciano, Assistant Vice Chancellor of the Budget Office.
2. Election of Vice Chair
 - a. The Chair called for nominations for a Vice Chair, whose main responsibilities would be to assist the Chair with meeting agendas/ projects and attend the Council on Student Fees (CSF) meetings, which occur quarterly.
 - b. Judy Zhu was elected (unopposed) as Vice Chair.
3. Election of SFAC Representative to ETIAC
 - a. The Chair called for a volunteer to be the SFAC representative to the ETIAC, which meets once a quarter.
 - b. Duties of the ETIAC Rep include attending a quarterly meeting, deliberating on ways to spend the etech fee and updating SFAC on the outcome of those discussions.
 - c. Auzzsa Eaton volunteered to serve as the SFAC student representative to the ETIAC.
4. CSF (Council on Student Fees) Meetings
 - a. There is a meeting taking place at UC Santa Cruz on October 22nd - 23rd.
 - b. Judy Zhu and Auzzsa Eaton will both be attending.
5. SFAC 2016-2017 Meetings
 - a. The SFAC weekly meetings will take place on Fridays from 2:00-4:00p.m. in 436 Aldrich Hall.
 - b. Ex-officios can send designates to the meetings if they cannot attend.
 - c. Due to scheduling conflicts, Chance Pardon will not be able to serve on the committee. Michelle Chan, AGS President, will nominate an alternate graduate student representative.
6. 2016-17 Master Timeline
 - a. Matt reviewed a timeline with the committee, which outlines the major objectives and due dates for SFAC in 2016-17.

7. SFAC Unit Budget Questionnaire/Survey
 - a. A draft of the unit request guidelines, budget questionnaire, and financial information template were circulated to committee to review.
 - b. Karen will be emailing the request to complete these out to the SSF-funded units within the next week or so.
 - c. Questionnaire and surveys will be due back to SFAC on January 6, 2017.
 - d. The committee will begin reviewing and discussing the submissions at the beginning of Winter Quarter 2017.

8. Meeting adjourned.