

Student Fee Advisory Committee

January 26, 2018

Meeting Minutes

Present: Auzzsa Eaton, Brennan Gonerig, Connor Strobel, Edgar Dormitorio, Gabrielle Escobedo, Judy Zhu, Michelle Chan, Taariq Elmahadi, Travis Abshire

Absent: Deon West (excused), Lydia Natoolo (Proxy= Kyle Mamiit), Martín Jacinto, Michael McCarthy, Zoë Broussard

Staff: Karen Mizumoto, Lisa Grigaitis

1. January 19, 2018 Meeting Minutes Approved.
2. Winter CSF Meeting
 - a. Took place at UC Irvine Friday, January 19th (7:00-9:00pm) and Saturday, January 20th (9:00am-5:00pm) in the Student Center.
 - b. The Regents postponed their vote on a proposed tuition increase until May.
 - c. Group discussed concerns/issues to address at the upcoming meeting with UCOP (April 6th), but will be scheduling a call to discuss further. Auzzsa will forward the details to the committee as they become available. Some areas of interest that were discussed:
 - i. VC Parham and the VC of UCLA would like to address how to get an increase of black students to increase their admittance to UC's.
 - ii. Grad student housing
 - d. The next CSF meeting has been scheduled for April 7th at UC Berkeley.
3. Review of ENGR BME 195 Course Materials and Services Fee Proposal
 - a. Engineering provided responses to questions that the committee had after reviewing their proposal last week. The committee reviewed the responses and still felt that the proposal is unclear, so are not comfortable voting on this without additional information.
 - b. The committee will ask Engineering to resubmit their proposal for further clarification and compiled a list of instructions to assist. The revised submission should include:
 1. Template format for itemizing materials (ex./actual sales tax, shipping & handling, etc.
 2. A new student survey- suggest that they use EEE to send out to all students that are eligible to take this course. Survey should include 3 questions: 1) Are you taking the class 2) Do you support the fee 3) Why do you support or not support the fee? The unit should complete the data analysis for us- including the response rate and stratification of question 1 to question 2. EEE should provide the ability to export written responses into an Excel spreadsheet- the committee would like to see this.
 3. Unit should submit this within two weeks (by Feb.13th) so that the March deadline can be met.
 - c. For the future CMSF call letters, the committee will work on creating a template for survey and budget information to assist in the process.
4. Meeting adjourned.