

Student Fee Advisory Committee

November 22, 2013

Meeting Minutes

Present: Dominique Doan, Justin Chung, Jason Lee, Naaz Mirreghabie, Sarada Cleary, Kevin Bache, Sonali Madireddi, Nicole Hisatomi, Bob Gomez, Isaac Straley

Absent: Melissa Gamble, Meerae Park, Myron Lozano

Staff: Karen Mizumoto

- 1) Meeting called to order.
- 2) November 15, 2013 meeting minutes approved.
- 3) Chair/Vice Chair elections
 - a) Justin nominated Sonali to be the 2013-14 SFAC chair; the motion was seconded.
 - i) The committee voted 7-0-0 to nominate Sonali for the 2013-14 SFAC chair.
 - b) Justin nominated Naaz for SFAC vice chair for 2013-14; the motion was seconded.
 - i) The committee voted 7-0-0 to nominate Naaz for the 2013-14 SFAC vice chair.
- 4) 2013 SFAC Budget Questionnaire and Survey revisions
 - a) Sonali will revise the budget questionnaire and survey templates based on the committee's comments and will provide the revised drafts to the committee for final review at next week's meeting.
- 5) SFAC website update
 - a) Karen will be meeting with OIT regarding the migration of managing the SFAC website from OIT to Planning and Budget.
 - b) Updates will include:
 - i) Updating links header links;
 - ii) Including current meeting minutes (the meeting minutes are also available to the committee members on the SFAC Drop Box website;
 - iii) Updating the website to the latest version of the UCI website standards if possible.
- 6) CSF winter meeting (February 8-9)
 - a) The committee will need to work with Louise Hendrikson on organizing the CSF winter quarter meeting in February; committee members will be assigned tasks for making the meeting arrangements.
- 7) SFAC winter quarter meetings
 - a) Nicole will contact the Student Center Events Management to schedule meeting rooms for next quarters SFAC meeting. The meetings will continue to be on Friday's from 11:00 am to 1:00 pm.
- 8) Meeting adjourned.