

Student Fee Advisory Committee

November 19, 2012

Meeting Minutes

Present: Justin Chung, Traci Ishigo, Naaz Mirreghabie, Myron Lozano, Melody Wang, Elizabeth Pace, Robert Gomez, Meerae Park, Jason Lee

Absent: Andrea Gaspar, Patrice Kiiru, Vishal Patel, Johnson Liu

Staff: Karen Mizumoto

- 1) Meeting called to order.
- 2) November 5, 2012 meeting minutes approved.
- 3) Templates
 - a) The budget questionnaire documents 1-A and 1-B are okay as is.
 - b) The budget survey with numerical data is okay with revisions as noted.
 - c) Karen will send Meerae and Justin an updated contact list.
 - d) Karen and Meerae will work on determining which version of the questionnaire will be sent to which departments/units.
 - e) Justin will forward the revised cover letter to Karen.
 - f) Karen will send out call for budget survey and questionnaire information to units.
 - g) Timeline: the completed templates will be due back to the committee on January 23, 2012.
- 2) Discretionary allocations from EVCP
 - a) Justin spoke to Interim EVCP Bryant in regards to future discretionary SSF allocations and indicated to the EVCP that the SFAC would like to be kept advised of any new allocations that are made to allow SFAC to opine on allocations. EVCP acknowledged the request, but no firm commitment was made.
- 3) Student Feedback and Outreach
 - a) Student Affairs forums from last year were not very effective.
 - b) The committee will draft student surveys, modeled after Berkeley's survey, to be sent out to the student body via Google Mail or EEE. Justin will contact the Berkeley SFAC chair to get a copy of their student survey.

- c) A subcommittee will use the last hour of the regular SFAC meeting time (there will be no mandatory meeting) on November 29th to discuss the content of the student survey and to discuss other ideas (i.e., social media) for increased student outreach and interaction.
 - i) The subcommittee will include Meerae, Myron, Traci, Justin, and any other committee members interested in participating in the subcommittee.
- 4) The November 29, 2012 meeting will be in the Student Center, Woods Cove A instead of Aliso Beach A.
- 5) Meeting adjourned.