

Student Fee Advisory Committee

February 14, 2014

Meeting Minutes

Present: Justin Chung, Naaz Mirreghabie, Sonali Madireddi, Bob Gomez, Isaac Straley, Meerae Park, Jason Lee, Sarada Cleary, Anastasia Kosenko, Dominique Doan

Absent: Melissa Gamble, Myron Lozano, Nicole Hisatomi

Staff: Karen Mizumoto

1. Meeting called to order.
2. February 14, 2014 meeting agenda approved.
3. February 7, 2014 meeting minutes approved.
4. CSF Meeting Updates
 - a. The meeting was very successful; the consensus of most of the attendees that this meeting was one of the best yet.
 - b. UCI is the only SFAC with all data submitted for campaigns.
 - c. The next CSF meeting will be in the spring quarter at UCSB.
 - d. There will be work on creating a standardized report with a comprehensive review of all the campuses year-end reports. A draft will be submitted and a documentations draft will be created. The systemwide CSF will talk about the report at the fall 2014 CSF meeting.
5. Arts SFAC Questionnaires/Survey
 - a. Questionnaire Discussion
 - i. Main programs in Arts Student Affairs include recruitment efforts and new student orientation.
 - ii. There is not a lot of student data: i.e., how many students are served, number of minority and veteran students (this may be a department by department issue— Student Affairs does track this, but academic departments may not).
 - iii. How many walk ins are there? The telephone campaign seems successful.
 - iv. Transfer students are included in their programming.
 - v. Arts Student Affairs does not receive any other funding other than SSF funds.
 - vi. Carry forward funds will be used recruitment of undergraduates and for paying peer academic advisors.
 - vii. Page three has number of students advising; need overall student enrollments for Arts.
 - viii. Arts is not requesting funding for 2014.
 - ix. The form is fairly complete.
 - b. How should the committee review the submissions this year?
 - i. 3-4 reports can be reviewed each meeting by the committee as a whole or 4-6 reports can be divided among subcommittees.
 - ii. The consensus of the committee was the latter option.

- iii. Sonali will send an email to the committee with the units to review for the next meeting.
- iv. All submissions received to date are on Drop Box. There are still about 5-6 outstanding submissions.
- v. Sonali reported that AGS will be submitting a questionnaire and survey.

6. Student Survey

- a. The 2012-13 survey had 1,145 responses as of May 2013 (3 months).
- b. The 2013-14 survey has had 1,970 responses during February 2014, after 5 days.
- c. There will be one last advertising push including using the EEE announcement board and desk tops in the Student Center.
- d. The annual Survey Monkey contract needs to be renewed (the current contract expired on January 22, 2014). Karen will work with the Budget Office staff to process the payment.

7. Transcript Notation

- a. UC Davis SFAC students may get transcript notations for serving on the Davis SFAC. Can UCI do something similar?
- b. Bob was able offer some additional information and perspective:
 - i. Davis is a co-op campus where students can get service credit. At UCD a faculty or staff advisor, in conjunction with Davis Career Center, (in the past this was housed in Academic Affairs, not Student Affairs) to allow students to get transcript notations for work outside of regular courses.
 - ii. Transcript notations are not available at UCI. To do this at UCI, the Academic Senate would have to approve service credit, and the Dean of Undergraduate Studies and the Graduate Dean would have to propose this; it is a long-term process.
 - iii. Another option might be for an individual student to write a proposal for independent student and get a faculty member to agree to sponsor the student's work. There would have to be a minimum number of hours and a mid-quarter and final report.
 - iv. Each academic department has a different number and type of criteria/requirements.
- c. Sonali will set up meetings with DUE Dean Salinger and Graduate Dean Leslie to discuss this concept.
- d. The committee might need to find a faculty member who would be willing to be a sponsor.

8. Open Forum – February 28, 2014 from 11:00 am - 11:30 am

- a. Open students and to SSF-funded units interested in finding out more about the SFAC and/or who may have issues to bring to the committee's attention.
- b. SOAR and Veterans Services may attend the first Open Forum.

9. Jackets

- a. The committee opted for the gray hoody design.
- b. Dom will get a quote.

10. Meeting adjourned.