

## Student Fee Advisory Committee

February 13, 2015

Meeting Minutes

Present: Sonali Madireddi, Matthew Tsai, Sherwynn Umali, Alexander Le, Myron Lozano, John Delshadi, Sanaa Khan, Sara Lone, Isaac Straley, Ami Glazer

Absent: Justin Chung, Reza Zomorrodian,

Staff: Karen Mizumoto

1. Meeting called to order.
2. February 13, 2015 meeting agenda approved.
3. February 6, 2015 meeting minutes approved.
4. Review Unit Requests
  - a. Outstanding submissions – Graduate Division, AGS
  - b. List of requests
    - i. 25 units requesting funds (two still outstanding)/
  - c. Metric question template/rubric
    - i. Match metrics to unit requests; include priority, point scale value, etc.
    - ii. Modify and add new metrics to list.
  - d. Choose which request to review next week. Committee should review the submissions and be prepared to discuss at 2/20/15 meeting.
  - e. Consider requests to not recommend.
  - f. Include which requests are repeat requests in summary.
  - g. See how many units are requesting permanent funds.
  - h. Include in reviews what has been allocated to units from SFAC in the past.
  - i. Academic Affairs programs versus non-academic programs: when it comes to staff positions, some of the AA requests cross the firewall of separating use of SSF funds for academic-related activities (i.e., academic counseling) versus student services and activities, but there has been funding provided for some for non-staff positions and some peer advisors. Tuition goes to fund core academic activities; SSF funds fund non-core academic/non-instructional (and research) programs that support co-curricular student services and activities.
  - j. Determine priorities – need to identify what student priorities are to give committee a jumping off point before reviewing surveys.
  - k. Categories to classify budget requests:
    - i. Personnel health and wellness/wellbeing
    - ii. Non-academic advising/career counseling
    - iii. Campus climate
    - iv. Student life
    - v. Academic advising

1. Subcommittee
  - i. Four subcommittees with at least two members will be formed to review the requests in each of the five categories (academic advising-category 5 may be reviewed with another category).
  
5. Meeting adjourned.