

# Student Fee Advisory Committee

October 16, 2015

Meeting Minutes

Present: Sherwynn Umali, Matthew Tsai, Alexander Li, Liuyi Pei, Chance Pardon, Zahra Nemati, Kristine Jermakian, Valerie Sanchez, Haruka Hatori

Absent: Myron Lozano, Parshan Khosravi, Kim Sadler, Felicia Martinez,

Staff: Karen Mizumoto

## 1. Meeting Times

- a. The weekly meetings will be moved from 9:00 am to 8:30 am on Fridays to accommodate more schedules.
- b. Ex-officios can send designates to the meetings if they cannot attend.

## 2. Elections of Chair and Vice Chair

- a. Matt Tsai was elected (unopposed) as Chair
- b. Chance Pardon was elected (unopposed) as Vice Chair

## 3. 2015-16 Master Calendar

- a. Matt will work on the 2015-16 master calendar and present it to the committee (in the next two weeks).

## 4. Student Fee Survey and SSF-Unit Budget Surveys

- a. Student Fee Survey
  - i. Fall quarter schedule will include launch of the Student Fee Survey.
  - ii. A subcommittee will be formed to work on the Student Fee Survey.
- b. SSF-funded unit budget surveys.
  - i. The committee as a whole will work on revising the unit budget survey template.
  - ii. The committee will create a “best practices” sample of a survey.
  - iii. Karen will send out copies of submissions from last year
  - iv. The surveys will likely go out in November and will be due back to the SFAC in February.

## 5. SFAC Representative for ETIAC

- a. The committee needs to select a student representative to the ETIAC.
- b. The ETIAC usually meets once a quarter, sometimes twice a quarter, and the first meeting of the year will be on November 3<sup>rd</sup>, 1:00 pm to 2:30 pm in the Ayala Science Library.
- c. There are also student representatives appointed by ASUCI and by Student Affairs.
- d. Haruka volunteered to serve on the committee. Karen will also send out an email to absent members to see if any are interested in serving on ETIAC.

## 6. Business CMSF

- a. Major areas of concern:
  - i. Interest level.
    1. There don't seem to be enough students to meet Merage's 30-student threshold.

2. The committee is concerned that if the school/department ends up subsidizing the residential, funding can be taken away from all other Merage undergraduate students to benefit a few.
  3. Has the department worked with or gotten input from Merage's students association? What were the results of the two additional forums that were supposed to take place in the first two weeks of the quarter?
  4. The sample size for the survey was small; may not be a good representation of the students who could potentially take the course.
- ii. Accessibility
1. The high cost of the residential would limit the accessibility of the course to students who cannot afford the CMSF, airfare and incidental costs of the program. This might give some students an advantage over other students.
  2. It is not necessarily the function of this committee to opine on the affordability of the CMSF. There are many programs (EAP) that a lot of students don't participate in because they cannot afford the EAP fees. The committee shouldn't limit other students' opportunity to participate in a foreign residential.
- b. Karen follow up with Merage to see what the results of their additional student focus group forums were.
  - c. Karen will summarize committee's concerns and send out an email on Friday/Monday for the committee to vote on whether or not to recommend the CMSF.
7. Meeting adjourned.