

Student Fee Advisory Committee

June 4, 2012
Meeting Minutes (Unofficial)

Present: Aaron Tso, Jason Lee, Elaine Won, Lowell Trott, Jack Williams IV, Vikram Nayudu, Johnson Liu, Sandy Jones

Absent: Patrick Mahn Le, Clara Schultheiss, Justin Chung, Chris Dunckle

Staff: Karen Mizumoto

- 1) Meeting called to order.
- 2) 5/21/12 minutes approved.
- 3) Continuity Binder
 - a) Aaron will be putting together information to include in a 'Continuity Binder' for the next SFAC chair.
 - b) Strengths of 2011-12 SFAC
 - i) Dividing up evaluation of unit budget submissions/questionnaires and allocation recommendations.
 - ii) 2011-12 timeline worked well; kept committee on track.
 - iii) Consistent meeting times.
 - iv) Accountability for attendance.
 - v) Consistent communications regarding meeting times and solid agendas.
 - c) Challenges for 2011-12
 - i) Feedback/communication w/EVCP; in particular with the CMSFs.
 - ii) Attendance.
 - iii) Marketing materials and visibility; need to increase PR on campus.
 - iv) Subcommittee startup delayed.
 - d) Advice for Future Chair
 - i) Faster response to attendance problems.
 - ii) Have one-on-ones with members, especially new members.
 - iii) Assign subcommittees earlier in fall quarter.
 - iv) More structure to subcommittees (more consistent subcommittee meetings) and subcommittee chair roles (increase leadership role).
 - e) Wrap Ups/2012-13 Issues
 - i) Utilize SFAC office space (HIB 1305)
 - ii) Review Bren Events Center

- iii) Clarification of by-laws/committee guidelines
 - (1) Proxy voting
 - (2) Redoing operations calendar
- iv) Establish permanent meeting times: Mondays from 3-5 pm
- v) Continue outside projects
- vi) Calendar
 - (1) Fall:
 - (a) Unit reviews
 - (b) Establish subcommittees
 - (2) Winter
 - (a) CMSF
 - (3) Spring
 - (a) Allocations
 - (b) Annual Bylaw Review

4) Meeting adjourned.