

Student Fee Advisory Committee

April 10, 2013
Meeting Minutes

Present: Robert Gomez, Justin Chung, Elizabeth Pace, Traci Ishigo, Andrea Gaspar, Naaz Mirreghabie, Jason Lee, Vishal Patel

Absent: Melody Wang, Patrice Kiiru, Meerae Park, Andrea Gaspar, Myron Lozano

Staff: Karen Mizumoto

- 1) Meeting called to order.
- 2) Meeting minutes from March 13, 2013 approved.
- 3) Survey Revisions
 - a) Naaz will make final revisions to include suggested revisions received from DUE
 - b) Suggested changes from DUE were mainly to increase response rate. Changes include:
 - i) Move demographic questions to the end of the survey;
 - ii) Remove question asking if students wish to enter the drawing; just ask question 29;
 - iii) Reword residency question to “Did you start at UCI as _____” (resident or nonresident); and
 - iv) Change responses for Anteater Express ridership questions from ascending order to descending order to make the responses more consistent with other survey questions; add more granularities for usage responses instead of a possible response of “once”.
 - c) The committee chose to not change the wording on the student status question from year (1st year, 2nd year, 3rd year, etc..) to freshman, sophomore, junior, senior as suggested by DUE because it might be confusing/not apply to graduate students.
- 4) Survey Launch and Marketing Campaign
 - a) The Student Survey will be launched on Friday, 4/12/13, and will run for four weeks.
 - b) Posters will be put up on Thursday, 4/11.
 - c) Coffee sleeves and stickers are available for assembly; please return them to Traci by the end of week.
 - d) An email announcing the survey will be sent to all undergraduates and graduates week of 4/15/13. Melody has drafted language for the email; Naaz/Justin will work with Melody to update the email.
 - e) Karen will get a mail list and approval to send out the email (from EVCP? Chancellor?).
 - f) AGS/ASUCI will post more survey information on Facebook.

- g) Naaz will follow up with Marguerite Bonous-Hammarth's email on the status of the survey.

5) Course Materials and Services Fee Proposal Recommendations

a) Biological Sciences:

- i) Justin and Patel followed up with Bio students who felt there might be more cost effective alternatives for purchasing biological specimens. The bio labs use human antigens instead of mouse antigens, which are cost much less effective. However, the committee cannot necessarily provide recommendations as to the pedagogy of a course and suggest what type of specimens should be used.
- ii) The committee felt that overall Biological Sciences needs to have more extensive student consultation with the students, including alternatives to what type of biological specimens are used in the experiments; the committee also felt the M127L fee increase is much too substantial.
- iii) The committee endorsed all of the Biological Sciences CMSF proposals (Bio9E, D111L, E120, E175, and E184) except for M127L.

b) Paul Merage School of Business:

- i) The committee endorsed the CMSF proposal for Mgmt MBA 290.

c) Division of Undergraduate Education:

- i) The committee endorsed the CMSF proposals for University Studies 1 and University Studies 192.

d) Bren ICS:

- i) The committee endorsed the CMSF proposals for INF 134 and INF 148.

e) Henry Samueli School of Engineering:

- i) The committee endorsed adjusted CMSFs for the HSSoE that include the deletion of lab technical support staff payroll costs; the staff support costs should be considered part of the general provision of the facility.

6) Unit reviews

- a) Subcommittees will be made up of students with a staff advisor.
- b) Naaz and Justin will divide up submissions and will determine who will serve as facilitators.
- c) The subcommittees will need to meet separately from the regular committee meeting times to review and provide their recommendations.

7) Meeting Adjourned.