

Student Fee Advisory Committee

January 15, 2016

Meeting Minutes

Present: Sherwynn Umali, Alexander Li, Haruka Hatori, Matthew Tsai, Tim Ma, Liuyi Pei, Parshan Khosravi

Absent: Myron Lozano, Felicia Martinez, Chance Pardon, Kristine Jermakian, Zahra Nemati, Valerie Sanchez, Kim Sadler

Staff: Karen Mizumoto

1. November 13, 2015 meeting minutes approved.
2. Representative to the ETIAC January 19, 2016 meeting
 - a. Parshan will attend the meeting for Haruka.
3. Student Fee Survey Subcommittee Updates
 - a. Survey Management
 - i. Survey will close on 1/29.
 - ii. Management subcommittee will have two weeks to work on survey results
 - iii. No meeting on the 2/5, but a room will be reserved for the subcommittee to work on report if needed.
 - iv. The subcommittee will present findings to the full committee on 2/12.
 1. Isolate 5-7 areas of student need.
 2. Rank student priorities.
 3. Begin to quantify how to make allocations.
 - b. Publicity
 - i. Banner on ASUCI website is being worked on and will be up on the website ASAP.
 - ii. There will be a Facebook blast on ASUCI's Facebook page.
 - iii. We should list prizes with pictures.
4. CSF Winter 2016 Meeting
 - a. Meeting will be at UCSD February 20-21.
 - b. Anyone interested in attending should let Matt know.
5. 2016-17 Course Materials and Services Fee Proposals
 - a. Business – Management 190
 - i. \$1,500 for winter 2017 course with international residential (Japan) during spring break.
 - ii. Resubmitting proposal with a lower cost (original proposal was \$2,500).
 - iii. Student interest: 40 students filled out survey; 10 showed strong interest.
 - iv. If they don't fill the 30 slots, the school would have to pay for the difference.
 - v. Budget is still very high.

- vi. How confident are they that they can meet the 30-student participation requirement? Will they still need to use departmental funds to make up the difference? This would take away resources from the majority of undergrads in the program to benefit a small number of students.
 - vii. Can we have someone come in to speak to the committee? Karen will contact Merga to ask for someone to discuss the proposal at next week's meeting.
- b. EDUC 104 and EDUC 325/357
- i. The proposed course material fee will be for EDUC104 (Preparation for Teaching Fine Arts in K-12 Schools- for undergraduate education) and EDUC 325/357 (Introduction/Advanced Teaching Visual and Performing Arts in Elementary School for credential students).
 - ii. Proposed \$10/student CMSF for art supplies and materials for art in education courses.
 - iii. Faculty has paid out of pocket for the supplies, but can no longer do this.
 - iv. Total cost for 2014-15 includes \$98 paid by department and ~\$350 paid out-of-pocket by faculty. Estimated 2015-16 cost is ~\$450, or ~\$10 per student.
 - v. Can't the department pay for the supplies? The cost doesn't seem significant. The committee has to trust at some point that the school/department wouldn't take the time to prepare a submission if they don't think they need the funding.
 - vi. The department could require the student purchase the materials themselves (some colleges/universities) don't buy materials for the students. It's could be a convenience for students and may be more cost effective for the department to buy supplies as well.
 - vii. 73% support from students for EDUC 104 and 90% support for EDUC 325/357.
 - viii. The committee votes to support the proposals for EDUC 104 and EDUC 325/357.
- c. ENGR165/265 – Advanced Manufacturing
- i. Proposed \$47 per student CMSF for supplies and printer time/costs and scanner costs for 3-D printing for manufacturing designs.
 - ii. Students use FabWorks and RapidTech do-it-yourself (DIY) 3-D printing labs to simulate the manufacturing process from design to production.
 - iii. Students currently pay out of pocket right now. The MAE department proposes to cover the cost and charge a CMSF.
 - iv. Not a required course; students might not take course if they have to pay a CMSF.
 - v. Change in pedagogy; industry wants students in engineering programs to have more hands on experience/training rather than just classroom work; this increases the cost of education.
 - vi. Why should students have to pay for these supplies and printing costs?
 - vii. This is the one of the main purposes of the CMSF policy; it allows programs to offer students enhanced learning experiences, but allows departments to recover the cost for things such as supplies and materials that are used.
 - viii. Not a lot of feedback from students; cost seems to be an issue and students may be more willing to pay a CMSF if the amount is lower.

ix. The committee elects to informally support the proposal for now and will take an official vote next meeting.

d. Will continue CMSF discussion at next meeting (Friday, 1/22).

i. MAE 195

ii. ESS 114, ESS 115, ESS 140

6. Meeting adjourned.