Student Fee Advisory Committee
January 13, 2017
Meeting Minutes

Present: Auzzsa Eaton, Brennan Gonering, Edgar Dormitorio, Judy Zhu, Kajal Bains, Kim Sadler, Matthew Tsai, Meigan Thompson, Michelle Chan, Will Devanny, Staff: Karen Mizumoto, Lisa Grigaitis

Absent: Michael McCarthy, Robert Dang, Taylor Chanes, Tracy La

1. November 18, 2016 Meeting Minutes Approved.

   a. Auzzsa Eaton and Brennan Gonering will attend as UCI SFAC representatives.

3. Committee Review of Course Materials and Services Fee (CMSF) Proposals-
The SFAC committee reviews all CMSF increase proposals received for the year and will submit recommendations to Provost Lavennia, including the reasoning for recommended approval or denial of each.
   a. **Claire Trevor School of the Arts**- The committee reviewed the proposals received regarding the following five courses and has additional questions that they would like to get answered prior to making a determination. Karen Mizumoto will see if John Medina, CTSA MSO, can come into the next SFAC meeting to address the questions.
      i. Art 100, Monoprint
      ii. Art 40, Basic Sculpture
      iii. Art 151, Advanced Sculpture
      iv. Art 51, Basic Ceramics
      v. Art 156, Advanced Ceramics
   b. **Henry Samueli School of Engineering**
      i. ENGRMAE 151, Mechanical Engineering Design- SFAC will table the review/discussion of this course for now. This is a senior course and were not able to get the surveys from the students before they graduated. They will see if they can get the current class to complete the surveys.
   c. **School of Physical Sciences**
      i. Earth Systems Science 51, Field Methods Class- For field trip, if you estimate the reimbursement amount for the class to drive their own cars to Palm Springs (w/ 4 students to a car) and add in the tramway fee, the total comes out to about $100 less than the proposal amount. Liability wise, it is probably safer to have students travel in a chartered bus. Of 46 possible respondents, they included that 28 people responded and 54% agreed to fee increase. There were no concerns from the committee on recommending this fee increase to Provost.
      ii. Chemistry- multiple proposals were submitted from this department. The committee will review them at the next SFAC meeting.

4. Meeting adjourned.