Student Fee Advisory Committee  
February 13, 2015  
Meeting Minutes

Present: Sonali Madireddi, Matthew Tsai, Sherwynn Umali, Alexander Le, Myron Lozano, John Delshadi, Sanaa Khan, Sara Lone, Isaac Straley, Ami Glazer

Absent: Justin Chung, Reza Zomorrodian,

Staff: Karen Mizumoto

1. Meeting called to order.

2. February 13, 2015 meeting agenda approved.

3. February 6, 2015 meeting minutes approved.

4. Review Unit Requests
   a. Outstanding submissions – Graduate Division, AGS
   b. List of requests
      i. 25 units requesting funds (two still outstanding)/
   c. Metric question template/rubric
      i. Match metrics to unit requests; include priority, point scale value, etc.
      ii. Modify and add new metrics to list.
   d. Choose which request to review next week. Committee should review the submissions and be prepared to discuss at 2/20/15 meeting.
   e. Consider requests to not recommend.
   f. Include which requests are repeat requests in summary.
   g. See how many units are requesting permanent funds.
   h. Include in reviews what has been allocated to units from SFAC in the past.
   i. Academic Affairs programs versus non-academic programs: when it comes to staff positions, some of the AA requests cross the firewall of separating use of SSF funds for academic-related activities (i.e., academic counseling) versus student services and activities, but there has been funding provided for some for non-staff positions and some peer advisors. Tuition goes to fund core academic activities; SSF funds fund non-core academic/non-instructional (and research) programs that support co-curricular student services and activities.
   j. Determine priorities – need to identify what student priorities are to give committee a jumping off point before reviewing surveys.
   k. Categories to classify budget requests:
      i. Personnel health and wellness/wellbeing
      ii. Non-academic advising/career counseling
      iii. Campus climate
      iv. Student life
      v. Academic advising
1. Subcommittee

   i. Four subcommittees with at least two members will be formed to review the requests in each of the five categories (academic advising-category 5 may be reviewed with another category).

5. Meeting adjourned.