Student Fee Advisory Committee

June 4, 2012
Meeting Minutes (Unofficial)

Present: Aaron Tso, Jason Lee, Elaine Won, Lowell Trott, Jack Williams IV, Vikram Nayudu, Johnson Liu, Sandy Jones

Absent: Patrick Mahn Le, Clara Schultheiss, Justin Chung, Chris Dunckle

Staff: Karen Mizumoto

1) Meeting called to order.

2) 5/21/12 minutes approved.

3) Continuity Binder
   a) Aaron will be putting together information to include in a ‘Continuity Binder’ for the next SFAC chair.
   b) Strengths of 2011-12 SFAC
      i) Dividing up evaluation of unit budget submissions/questionnaires and allocation recommendations.
      ii) 2011-12 timeline worked well; kept committee on track.
      iii) Consistent meeting times.
      iv) Accountability for attendance.
      v) Consistent communications regarding meeting times and solid agendas.
   c) Challenges for 2011-12
      i) Feedback/communication w/EVCP; in particular with the CMSFs.
      ii) Attendance.
      iii) Marketing materials and visibility; need to increase PR on campus.
      iv) Subcommittee startup delayed.
   d) Advice for Future Chair
      i) Faster response to attendance problems.
      ii) Have one-on-ones with members, especially new members.
      iii) Assign subcommittees earlier in fall quarter.
      iv) More structure to subcommittees (more consistent subcommittee meetings) and subcommittee chair roles (increase leadership role).
   e) Wrap Ups/2012-13 Issues
      i) Utilize SFAC office space (HIB 1305)
      ii) Review Bren Events Center
iii) Clarification of by-laws/committee guidelines
   (1) Proxy voting
   (2) Redoing operations calendar
iv) Establish permanent meeting times: Mondays from 3-5 pm
v) Continue outside projects
vi) Calendar
   (1) Fall:
      (a) Unit reviews
      (b) Establish subcommittees
   (2) Winter
      (a) CMSF
   (3) Spring
      (a) Allocations
      (b) Annual Bylaw Review

4) Meeting adjourned.